

# WELCOME TO JUDGE TRAINING

FIRST THINGS FIRST

THANK YOU FOR GIVING UP YOUR TIME TO HELP OUR  
STUDENTS. EVERY COACH APPRECIATES YOUR EFFORTS!

**STEP ONE**

PLEASE ARRIVE 15-20 MINUTES EARLY FOR YOUR ROUND. THIS ALLOWS US TO CHECK YOU IN, ANSWER ANY QUESTIONS. IT ALLOWS YOU TO FIND YOUR ROOM AND GRAB A CUP OF COFFEE.

**CHECK IN AT  
THE JUDGE'S  
TABLE**

**ARRIVAL**

# STEP ONE

YOU WILL RECEIVE A BALLOT AND  
COMMENT SHEETS. DEBATE  
JUDGES WILL SIMPLY RECEIVE A  
BALLOT.

PLEASE READ THE EVENT CRITERIA ON THE  
BALLOT; THEY SHOW YOU WHAT TO LOOK  
FOR IN EACH EVENT.

PLEASE ASK QUESTIONS IF YOU HAVE ANY!

# ARRIVAL

# STEP TWO

ON THE BOARD

# IN THE ROOM

1-AA 037

2-AA 038

3-FF 037

4-GG 039

5-JJ 037

6-BB 038

7-CC 037

8-CC 038

AS THEY COME IN, STUDENTS WILL WRITE  
THEIR CODE IN THE CORRECT SPOT ON THE  
BOARD.

# STEP TWO

ON THE BOARD-DEBATE

AFF-B39 JOE

NEG-C39 CINDY

AS THEY COME IN, STUDENTS WILL WRITE THEIR CODE IN THE CORRECT SPOT ON THE BOARD. DEBATERS WILL ADD THEIR NAME.

# IN THE ROOM

STEP TWO

TRANSFER THEIR CODE AND  
POSITION TO YOUR BALLOT



Montana High School Association  
1 South Dakota Avenue  
Helena, MT 59601

SUMMATION BALLOT

Round \_\_\_\_\_ Section Number \_\_\_\_\_ Judge \_\_\_\_\_

Event: \_\_\_\_\_

| Code<br>Number | Record the Time<br>to nearest second | Circle <u>SCORE</u> in round<br>(1st is best) |     |     |     |     |     |     |     | Record<br>speaker<br>points<br>(20-30) |
|----------------|--------------------------------------|---|-----|-----|-----|-----|-----|-----|-----|--|
|                |                                      | 1st   | 2nd | 3rd | 4th | 5th | 6th | 7th | 8th |  |
|                |                                      | 1st   | 2nd | 3rd | 4th | 5th | 6th | 7th | 8th |  |
|                |                                      | 1st   | 2nd | 3rd | 4th | 5th | 6th | 7th | 8th |  |
|                |                                      | 1st   | 2nd | 3rd | 4th | 5th | 6th | 7th | 8th |  |
|                |                                      | 1st   | 2nd | 3rd | 4th | 5th | 6th | 7th | 8th |  |
|                |                                      | 1st   | 2nd | 3rd | 4th | 5th | 6th | 7th | 8th |  |
|                |                                      | 1st   | 2nd | 3rd | 4th | 5th | 6th | 7th | 8th |  |
|                |                                      | 1st   | 2nd | 3rd | 4th | 5th | 6th | 7th | 8th |  |

PLEASE BREAK ALL TIES

IN THE ROOM

STEP TWO

## TRANSFER THEIR CODE AND POSITION TO YOUR BALLOT



Montana High School Association  
1 South Dakota Avenue  
Helena, MT 59601

### SUMMATION BALLOT

Round \_\_\_\_\_ Section Number \_\_\_\_\_ Judge \_\_\_\_\_

Event: \_\_\_\_\_

| Code<br>Number | Record the Time<br>to nearest second | Circle <u>SCORE</u> in round<br>(1st is best) |     |     |     |     |     |     |     | Record<br>speaker<br>points<br>(20-30) |
|----------------|--------------------------------------|---|-----|-----|-----|-----|-----|-----|-----|--|
| AA037          |                                      | 1st   | 2nd | 3rd | 4th | 5th | 6th | 7th | 8th |  |
| AA038          |                                      | 1st   | 2nd | 3rd | 4th | 5th | 6th | 7th | 8th |  |
| FF037          |                                      | 1st   | 2nd | 3rd | 4th | 5th | 6th | 7th | 8th |  |
| GG039          |                                      | 1st   | 2nd | 3rd | 4th | 5th | 6th | 7th | 8th |  |
| JJ037          |                                      | 1st   | 2nd | 3rd | 4th | 5th | 6th | 7th | 8th |  |
| BB038          |                                      | 1st   | 2nd | 3rd | 4th | 5th | 6th | 7th | 8th |  |
| CC037          |                                      | 1st   | 2nd | 3rd | 4th | 5th | 6th | 7th | 8th |  |
| CC038          |                                      | 1st   | 2nd | 3rd | 4th | 5th | 6th | 7th | 8th |  |

PLEASE BREAK ALL TIES

IN THE ROOM

# STEP TWO

TO PRESERVE FAIRNESS,  
STUDENTS CANNOT  
IDENTIFY THEMSELVES BY  
ANYTHING OTHER THAN  
THEIR CODE.

(THE EXCEPTION IS DEBATE)

PLEASE DO NOT ASK  
STUDENTS WHERE THEY  
ARE FROM OR GIVE ANY  
ORAL COMMENTS BEFORE  
OR **AFTER** COMPETITION.

# IN THE ROOM



# STEP THREE

# COMPETITION

THE FIRST STUDENT WILL ASK IF YOU ARE READY, THEN THEY WILL PERFORM.

EACH STUDENT HAS A TIMER OR PHONE-THEY WILL SHOW YOU THE TIMER SET AT 0. THEY WILL TIME UP.

THEY WILL START THE TIMER AND PERFORM. WHEN THEY ARE DONE THEY WILL STOP THE TIMER, THEN SHOW YOU THE TIME. RECORD THE TIME ON THE BALLOT.

DEBATERS TIME THEMSELVES AND THEIR OPPONENTS.



Montana High School Association  
1 South Dakota Avenue  
Helena, MT 59601

## SUMMATION BALLOT

Round \_\_\_\_\_ Section Number \_\_\_\_\_ Judge \_\_\_\_\_

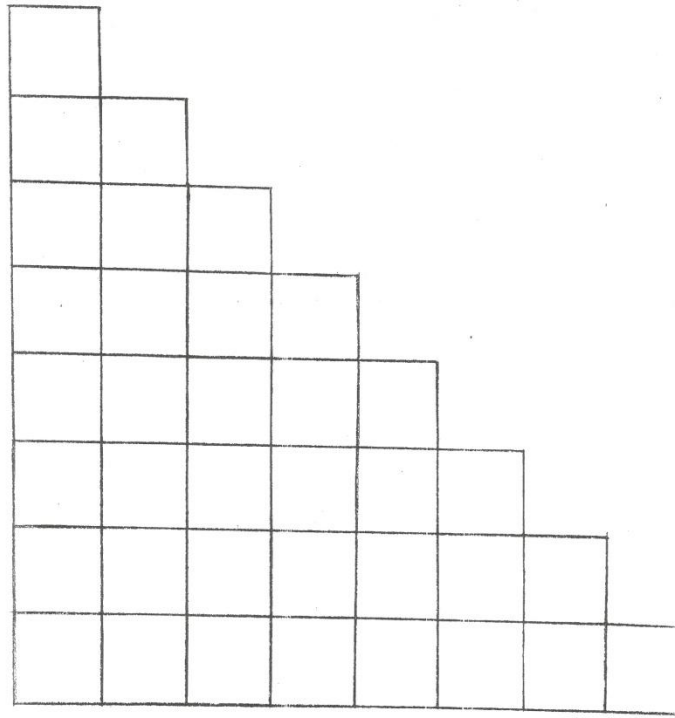
Event: \_\_\_\_\_

| Code Number | Record the Time to nearest second | Circle <b>SCORE</b> in round<br>(1st is best) |     |     |     |     |     |     |     | Record speaker points (20-30) |
|-------------|-----------------------------------|---|-----|-----|-----|-----|-----|-----|-----|-------------------------------|
| AA037       | 10:00                             | 1st   | 2nd | 3rd | 4th | 5th | 6th | 7th | 8th |                               |
| AA038       | 9:38                              | 1st   | 2nd | 3rd | 4th | 5th | 6th | 7th | 8th |                               |
| FF037       |                                   | 1st   | 2nd | 3rd | 4th | 5th | 6th | 7th | 8th |                               |
| GG039       |                                   | 1st   | 2nd | 3rd | 4th | 5th | 6th | 7th | 8th |                               |
| JJ037       |                                   | 1st   | 2nd | 3rd | 4th | 5th | 6th | 7th | 8th |                               |
| BB038       |                                   | 1st   | 2nd | 3rd | 4th | 5th | 6th | 7th | 8th |                               |
| CC037       |                                   | 1st   | 2nd | 3rd | 4th | 5th | 6th | 7th | 8th |                               |
| CC038       |                                   | 1st   | 2nd | 3rd | 4th | 5th | 6th | 7th | 8th |                               |

PLEASE BREAK ALL TIES

# STEP THREE

DO NOT LET THE TIME AFFECT YOUR  
DECISION.



*USE THE GRID TO RATE EACH CONTESTANT*

# COMPETITION

KEEP TRACK OF EACH  
PERFORMER-BY THE END OF THE  
ROUND YOU HAVE PLACING  
ORDER.

|       |       |       |       |       |       |       |       |
|-------|-------|-------|-------|-------|-------|-------|-------|
| AA037 |       |       |       |       |       |       |       |
| AA037 | AA038 |       |       |       |       |       |       |
| FF037 | AA037 | AA038 |       |       |       |       |       |
| FF037 | AA037 | GG039 | AA038 |       |       |       |       |
| FF037 | JS037 | AA037 | GG039 | AA038 |       |       |       |
| BB038 | FF037 | JS037 | AA037 | GG039 | AA038 |       |       |
| BB038 | FF037 | JS037 | AA037 | GG039 | AA038 | CC037 |       |
| BB038 | CC038 | FF037 | JS037 | AA037 | GG039 | AA038 | CC037 |

AAC37

AA 038

FF 037

AA 037

AA 0.38

FF037

AA037

66030

AAO 38

FF037

55037

AA037

66030

AA038

BB038

FF037

22037

44037

66039

AA 038

BB038

FF037

55037

AA037

66039

A4038

66037

BB038

66038

FF037

11037

14037

66039

14038

1127

# STEP THREE

USE THE COMMENT SHEETS TO NOTE STRENGTHS AND WEAKNESSES, PLEASE MAKE SURE YOU ADDRESS THE STUDENT'S PERFORMANCE AND REASON FOR DECISION.

Montana High School Association  
1 South Dakota Avenue  
Helena, MT 59601

Round: \_\_\_\_\_ Speaker Code: \_\_\_\_\_ Speaking Time: \_\_\_\_\_ Judge: \_\_\_\_\_

**Humorous Duo Comment Sheet**

This is an acting event based on an appropriate combination of body action, voice and interpretation. The actor(s) should be consistent and believable in each role presented. The movements should reflect the character. Participants may present selections involving one or more characters. Costumes are optional, but are not to be considered as a major judging factor. In Duo selections, the actors should complement and interact with one another. In Humorous scenes emphasis should be placed on the character portrayed rather than the humor of material.  
Presentations should be appropriate for all audiences

Circle the Place (Rank) in this Round (1<sup>st</sup> is best-no ties)

1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup> 4<sup>th</sup> 5<sup>th</sup> 6<sup>th</sup> 7<sup>th</sup> 8<sup>th</sup>

Please list your observations and recommendations to assist the competitor in improving in specific areas:

Competitor Does Well \_\_\_\_\_ Competitor Needs Improvement \_\_\_\_\_

|                                |             |           |      |         |               |
|--------------------------------|-------------|-----------|------|---------|---------------|
| Creation of Mood               | Outstanding | Excellent | Good | Average | Could Improve |
| Vocal Expression               | Outstanding | Excellent | Good | Average | Could Improve |
| Physical Expression            | Outstanding | Excellent | Good | Average | Could Improve |
| Portrayal of Character         | Outstanding | Excellent | Good | Average | Could Improve |
| Overall Delivery/Total Program | Outstanding | Excellent | Good | Average | Could Improve |

Please use this holistic rubric to give appropriate feedback to the contestant.  
Rate the Performer in this Round (ties are permitted)

| Outstanding | Excellent | Good           | Average  | Could Improve |
|-------------|-----------|----------------|----------|---------------|
| 30 or 29    | 28 or 27  | 26 or 25 or 24 | 23 or 22 | 21 or 20      |

REMEMBER TO JUDGE THE PERFORMANCE, NOT THE PIECE

YOU WILL HAVE TIME AFTER THE ROUND FOR EXTENSIVE COMMENTS. TO KEEP THE ROUNDS FLOWING MAKE NOTES AND ADD LATER.

# COMPETITION





Montana High School Association  
1 South Dakota Avenue  
Helena, MT 59601

Round:

Speaker Code:

Speaking Time:

Judge:

### Humorous Duo Comment Sheet

This is an acting event based on an appropriate combination of body action, voice and interpretation. The actor(s) should be consistent and believable in each role presented. The movements should reflect the character. Participants may present selections involving one or more characters. Costumes are optional, but are not to be considered as a major judging factor. In Duo selections, the actors should complement and interact with one another. In Humorous scenes emphasis should be placed on the character portrayed rather than the humor of material.

**Presentations should be appropriate for all audiences**

Circle the Place (Rank) in this Round (1<sup>st</sup> is best-no ties)

1<sup>st</sup>   2<sup>nd</sup>   3<sup>rd</sup>   4<sup>th</sup>   5<sup>th</sup>   6<sup>th</sup>   7<sup>th</sup>   8<sup>th</sup>

Please list your observations and recommendations to assist the competitor in improving in specific areas:

**Competitor Does Well**

**Competitor Needs Improvement**

|                                |             |           |      |         |               |
|--------------------------------|-------------|-----------|------|---------|---------------|
| Creation of Mood               | Outstanding | Excellent | Good | Average | Could Improve |
| Vocal Expression               | Outstanding | Excellent | Good | Average | Could Improve |
| Physical Expression            | Outstanding | Excellent | Good | Average | Could Improve |
| Portrayal of Character         | Outstanding | Excellent | Good | Average | Could Improve |
| Overall Delivery/Total Program | Outstanding | Excellent | Good | Average | Could Improve |

Please use this holistic rubric to give appropriate feedback to the contestant.

Rate the Performer in this Round (ties are permitted)

|                    |                  |                |                |                      |
|--------------------|------------------|----------------|----------------|----------------------|
| <u>Outstanding</u> | <u>Excellent</u> | <u>Good</u>    | <u>Average</u> | <u>Could Improve</u> |
| 30 or 29           | 28 or 27         | 26 or 25 or 24 | 23 or 22       | 21 or 20             |



Montana High School Association  
1 South Dakota Avenue  
Helena, MT 59601

Round: 2 Speaker Code: AA 103 Speaking Time: 9:32 Judge: J Moore

### Classic Theater Comment Sheet

This is an acting event based on an appropriate combination of body action, voice and interpretation. A scene may have 2 - 4 actors. The actor(s) should be consistent and believable in each role presented. The movements should reflect the character. Participants may present selections involving one or more characters. Costumes are optional, but are not to be considered as a major judging factor. In Duo selections, the actors should complement and interact with one another. In Classic Theater the scenes may be humorous or serious. In Classic Theater attention should be paid to authenticity of the performance: theme, language and theatrical conventions.

**Presentations should be appropriate for all audiences**

Circle the Place (Rank) in this Round (1<sup>st</sup> is best-no ties)

1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup> 4<sup>th</sup> 5<sup>th</sup> 6<sup>th</sup> 7<sup>th</sup> 8<sup>th</sup>

Please list your observations and recommendations to assist the competitor in improving in specific areas:

#### Competitor Does Well

Fluid movement + blocking  
portrayed character emotion  
well.

#### Competitor Needs Improvement

Stumbles in memorization

|                                |                    |                  |             |         |               |
|--------------------------------|--------------------|------------------|-------------|---------|---------------|
| Creation of Mood               | Outstanding        | <u>Excellent</u> | Good        | Average | Could Improve |
| Vocal Expression               | Outstanding        | <u>Excellent</u> | Good        | Average | Could Improve |
| Physical Expression            | <u>Outstanding</u> | Excellent        | Good        | Average | Could Improve |
| Portrayal of Character         | <u>Outstanding</u> | Excellent        | <u>Good</u> | Average | Could Improve |
| Overall Delivery/Total Program | Outstanding        | Excellent        | <u>Good</u> | Average | Could Improve |

Please use this holistic rubric to give appropriate feedback to the contestant.

Rate the Performer in this Round (ties are permitted)

| Outstanding | <u>Excellent</u> | Good           | Average  | Could Improve |
|-------------|------------------|----------------|----------|---------------|
| 30 or 29    | <u>28 or 27</u>  | 26 or 25 or 24 | 23 or 22 | 21 or 20      |

Please mark Speaker Points at the bottom of the sheet.

# SOME EXAMPLES

## GOOD COMMENTS

MEMORIZATION NEEDS WORK

YOUR MOVEMENT LOOKED  
NATURAL

POOR EYE CONTACT

YOU DID A GREAT JOB  
CONVINCING ME

## BAD COMMENTS

EXCELLENT (THEN A RANK OF 8)

YOU WERE POORLY DRESSED

I DID NOT AGREE WITH YOUR  
SPEECH

YOUR PIECE WAS NOT FUNNY  
(NONE)



# AFTER THE ROUND

MOST STUDENTS WILL THANK YOU-IT IS YOUR CHOICE TO SHAKE THEIR HAND OR NOT

PLEASE DO NOT ORALLY CRITIQUE THE STUDENTS!!

YOU CAN STAY IN THE ROOM AND WORK ON COMMENT SHEETS OR GO TO THE JUDGE'S ROOM

AS SOON AS YOU HAVE THE BALLOT DONE (RANKING)

PLEASE RETURN IT TO THE JUDGE'S TABLE.

YOU CAN WORK ON THE COMMENTS UNTIL THE NEXT ROUND.

Montana High School Association  
1 South Dakota Avenue  
Helena, MT, 59601

INSTRUCTION AND SUMMATION BALLOT  
EXTEMPORANEOUS SPEAKING

Round Number:  Section Number:  Judge:

**General Instructions to Judges**  
**Timing:** Maximum time limit for speaking will be seven minutes. Minimum time limit will be five minutes. Contestants violating time limits shall be given the lowest rating for their round. Such a rating shall not be better than a five. A timer will clearly display the elapsed time to the speaker during his/her speech.  
The extemporaneous speech should be an original synthesis of current fact and opinion on the designated topic as presented by reference sources.  
The contestant should be held accountable for verbal adherence to the general statement of the topic chosen. The information presented should be pertinent and sufficient to support the verbal thought for the topic.  
The mechanics of speech shall be observed: delivery - posture, quality and rate of voice, inflection and use of gestures, intonation, speed and emphasis. In addition, the contestant must be able to interpret the full meaning of the subject and be able to apply the information given in the subject.  
At the scheduled time for the beginning of the round, the contestants will enter one at a time to speak in the order in which their code numbers have been placed.  
Before speaking, the speaker must submit to the judge the topic chosen.  
The contestant may use one side of one 4x6 card to be submitted to the judge at the conclusion of the speech with the contestant's code number clearly indicated. All cards will be turned in with the ballot. Remember you are judging the contestant's performance, and you are not judging the topic chosen.  
All contestants shall remain in the room following their performance until all speakers have spoken.  
**In the final round only:** Each speaker is assigned a speaker order. Each speaker shall give a summation to the next speaker in the order. The first speaker shall give a speech and the last speaker shall give a summation. At the conclusion of the first speaker's speech, the last speaker shall give a summation of not more than one minute in length. The first speaker will have two minutes to answer. The last speaker shall submit to the judge the card and the first speaker shall give a summation to the second speaker. The second speaker will question the first speaker, etc. (When there are four first speakers in a final round, there will be pairs of time between contestants to be first of their extemp preparation time. Contestants may move during the speaker's speech but not use them in questioning.)  
All material in the presentation should be appropriate to audience of all ages.

| Speaking and Order Code | Record the Time Remaining (time to nearest second) | Circle rank in round (one is best) |
|-------------------------|--|------------------------------------|
| AA 037                  | 1:10   | 1 2 3 4 5 6 7 8                    |
| AA 038                  | 1:23   | 1 2 3 4 5 6 7 8                    |
| FF 037                  |  | 1 2 3 4 5 6 7 8                    |
| GG 039                  |  | 1 2 3 4 5 6 7 8                    |
| SS 037                  |  | 1 2 3 4 5 6 7 8                    |
| BB 038                  |  | 1 2 3 4 5 6 7 8                    |
| CC 037                  |  | 1 2 3 4 5 6 7 8                    |
| CC 038                  |  | 1 2 3 4 5 6 7 8                    |

47  
PLEASE BREAK ALL TIES

RETURN  
ASAP

JUDGE'S COMMENT SHEET

| Contestant's Code Number | Round Number | Section Number | Judge     |
|--------------------------|--------------|----------------|-----------|
| AA037                    | 1            |                | Don Moore |

(Please circle one)

|                         |                          |                    |
|-------------------------|--------------------------|--------------------|
| Original Oratory        | Memorized Public Address | Legislative Debate |
| Expository              | Extemporaneous           | Impromptu          |
| Humorous Interpretation | Serious Interpretation   | Duo Interpretation |
| Duo Acting, Humorous    | Duo Acting, Serious      | Pantomime          |
| Solo Acting, Humorous   | Solo Acting, Serious     | Classical Theatre  |

Rank of this contestant in this round was - (please break all ties)

|                                    |
|------------------------------------|
| Circle rank in round (one is best) |
| 1 2 3 4 (5) 6 7 8                  |

Please write comments and suggestions in the individual in both strong and weak areas based on information noted on the Instruction and Summation Balloons. Contestants can better understand the ranking if your information is specific. This comment sheet will be given to the contestant after the tournament and is used to improve performance in future contests.

Comments:

+  
Enthusiastic  
Great visuals

-  
Steps + Story  
Not well memorized  
Little movements

FINISH IN  
JUDGE'S  
ROOM

# AFTER THE ROUND

RETURN COMMENT SHEETS WHEN DONE.  
YOU WILL THEN GET YOUR NEXT ASSIGNMENT OR BE ABLE  
TO GO HOME.

PLEASE HELP YOURSELF TO FOOD AND DRINK IN THE JUDGE  
ROOM

# A FEW NOTES

IN EXTEMP, IMPROMPTU, AND SPOI STUDENTS WILL ENTER ONE-BY-ONE TO SPEAK.

IN PRELIM ROUNDS YOU WILL BE THE ONLY JUDGE.

IN FINALS THERE WILL BE TWO OTHER JUDGES. (PLEASE DO NOT CONFER WITH THE OTHER TWO ON YOUR DECISION).

YOU MAY JUDGE STUDENTS YOU KNOW-THAT'S ACCEPTABLE (PLEASE BE FAIR)

IF A STUDENT IN YOUR ROUND IS RELATED TO YOU, PLEASE EXCUSE YOURSELF AND REPORT BACK TO THE JUDGE'S TABLE.

AGAIN

THANK YOU

VERY MUCH